

General Referral – Referral Agreement

Date of Agreement 1/1/2025

Primary Contact: GR Referring Agent

Referring Agent / Broker (Source)

Name: Joe Smith
Phone: 555-555-5555
Email: joe@smith.com

Receiving Agent

Name: Jane Doe
Phone: 555-555-5555
Email: jane@doe.com

Receiving Company

Name: Realty USA
Phone: 555-123-4567
Email: susan@realtyusa.com

City: Newark
State: NJ
Manager: Susan Boss

Referral Fee Particulars

In the event Receiving Agent / Company receives a commission or other payment for services rendered in connection with a real estate transaction consummated involving the Referred Client (see below) within two years of the date this Referral Agreement is entered into (both parties have signed), will be entitled to a referral fee, and Receiving Agent / Company agrees to pay said referral fee, in the amount of:

25 percent of the gross commission that Receiving Agent / Company receives in connection with the foregoing. Gross commission is calculated as that received by the Company prior to any split of commission with the agent or any other cobrokers on the Company's side of the transaction.

The parties hereby agree that the referral fee shall be fully paid by the Receiving Agent / Company no later than 10 business days after the transaction is completed. After the signing of a contract for a transaction resulting from a referral, the Receiving Agent / Company will promptly notify GR via email or via the GR website and indicate the expected closing date. Receiving Agent / Company agrees to indemnify and hold GR harmless from any claims, costs, and damages incurred by GR arising from claims by Referred Client regarding the brokerage services provided by the Receiving Agent / Company. This Agreement shall be in addition to any existing agreements and shall only replace the terms specified herein.

Referred Client

Client 1

Name: Sara Seller
Phone: 555-555-5555
Email: sara@seller.com
Current Address: 123 Main St, Newark, NJ

Client 2

Name: _____
Phone: _____
Email: _____

Selling property, moving out of state.

Property Needs: _____

Is this property for the client's personal use, or is it intended as an investment? personal

No

Does this client own other real property? _____

Former client

Referring Agent / Broker Prior Experience with this client: _____

GENERAL REFERRAL

Name: Joel Neuenhaus

RECEIVING AGENT

Name: Jane Doe

RECEIVING COMPANY

Name: Susan Boss

SAMPLE

Referral Commission Payment Instructions

Please make all checks payable to:

General Referral, LLC

Mailing Address:

General Referral
500 Paterson Plank Rd STE 31026
Union City, NJ 07087

For Electronic Payments:

Contact billing@generalreferral.com for a digital payment invoice